



**EMERALD BAY
CUB SCOUT PROGRAM GUIDE
AUGUST 6-9, 2023**

OCEAN EXPLORATION

Dear Cubmaster/Den Leader,

Thank you for choosing Camp Emerald Bay as your 2023 Cub Scouts/Webelo Summer Adventure. We look forward to your arrival on Catalina Island. From the beauty of the surrounding hills to the incredibly clear waters of the bay and nearby coves, you will soon see why many consider this one of the finest camps in the United States.

Founded in 1925, Camp Emerald Bay has a rich history of servant leadership. Our vision as a staff is to help you and your sponsoring organization build men and/or woman of character in a fun and safe place. We are committed to providing each Cub Scout a program that inspires them to have a genuine interest in protecting the environment, caring for their community, and growing into responsible adults.

Under your leadership your Cubs are embarking on an adventure to explore opportunities unlike any other. This may well be their first time away from home. Your guidance will be vital to ensure a positive and rewarding outdoor experience. The camp staff is here to help you achieve success in your role.

By preparing for camp your Cub Scout will get the most out of their investment. We do ask that you act as a first source of information for the parents of your unit. This book should answer most of the basic questions but, if not you can also email us any time at camping@bsa-la.org.

Camp Emerald Bay continues to build upon the tradition of excellence in servant leadership and will provide youth experiences that they can only have in the Cub Scouts and at Camp Emerald Bay. We are very excited about the summer of 2023 and look forward to serving any of your needs during your week at Camp Emerald Bay.

Sincerely,
Camp Staff 2023

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About This Book

This guide is broken down into sections to help make your preparation for camp as straightforward as possible.

While this book will answer questions regarding the process leading up to camp, you may still need to speak with someone. Please feel free to contact the Summer Program Director, Patrick Roque of Camp Emerald Bay any time:

Phone (818) 933-0104

Email: patrick.roque@scouting.org

Just as your pack completes warm-up hikes prior to a long backpacking trip, every den meeting, cook-out, and camping trip helps prepare Cub Scouts for a great summer camp. Please take a moment to read through this book to familiarize yourself and your Cub Scout with some of our program offerings. Please keep in mind that this book is just a guide, and every Cub Scouts/Webelos Summer Adventure experience should be unique.

Cub Scout/Webelos Summer Adventure Date

Camp Emerald Bay:
August 6-9, 2023

Required Documents

The following forms are required by all participants attending Emerald Bay. Please ensure your pack has each form ready for submission at the Opening Camp (in camp) Leaders Meeting.

Troop Forms:

- Attendance Roster and Manifest:
 - Each pack must print and complete the roster and manifest prior to check-in at the boat. Individual families not traveling with their Pack or Den are asked to fill out a manifest as a family unit.

Individual Forms:

- Health Forms:
 - The Boy Scout Annual Health and Medical Record must be completed in its entirety for ALL Emerald Bay participants. Please ensure each Scout and Scouter has completed the form and attained the required physician physical within 12 months of attendance. The current health forms can be downloaded at: https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf?_gl=1*1b1v1w7*_ga*MTI2MDg4MjY3NC4xNjY3MzIwMTQ0*_ga_20G0JHESG4*MTY4NDk0Mzk4MS4zMjE2ODQ5NDM5ODEuNjAuMC4w&_ga=2.199583534.1024200531.1684943982-1260882674.1667320144
- Pre-Camp Release Forms**:
 - A form to be signed by parents and/or guardians on behalf of all youth participants prior to or immediately upon their arrival in camp. Provides a firearms permission and release, consent to full program, rules of the camp, and an exculpation and indemnity provision. The firearms section is required for all Scouts who wish to participate in a shooting sports activity

*Members of the Christian Science faith must have a written statement from a licensed health care practitioner attesting to their health and must complete a request for religious exemption from medical care and treatment from. This form is available at your local Council office. If you opt for this, you must still complete the self-evaluation portion of the medical form.

**A separate Release Form for all adults is also required.

What to Bring

TOILET KIT: Toothpaste and Toothbrush* Soap and Shampoo* Medication (if needed) Bath Towels/Washcloth Deodorant* First Aid Kit--All Packs should bring First Aid Kits Comb Sunscreen*--VERY IMPORTANT Chapstick*	MISCELLANEOUS: Camera Flashlight Flashlight Batteries* Water Bottle* Watch Mask, Snorkel, Fins (Rentals Available) Spending Money--\$25-\$50 Recommended
CAMP GEAR: Sleeping Bag Duffel Bag (With Name & Pack Number) *Can be bought at the Ship's Store	CLOTHING: Field Uniform (required for travel and Dinner) Pajamas Sweater/Jacket Hat* Hiking Shoes Water Shoes/Old Tennis Shoes Socks (min. 3 pairs) Undergarments (Min. 4 pairs)

Things to Leave at Home

Valuables Illegal Substances Pets Water Balloons Water Guns Bikes Firearms of Any Kind Archery Equipment Fish Spears Ammunition Boats Boogie Boards	Footlockers Matches Fireworks Televisions and Radios Pornography Jewelry Comic Books Tablets Fuel/Lanterns* Large/Illegal Knives Alcohol Music Players
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*Lanterns are available for rent from the Ship's Store

Getting to Camp

As part of the registration fees Camp Emerald Bay charters a ferry to take you and your Packs to and from camp. Camp Emerald Bay assumes no responsibility for transportation to and from the ferry terminal. Packs traveling by plane to Los Angeles should fly into LAX or Long Beach airport and arrange transportation with Super Shuttle (www.supershuttle.com) or another transportation service.

Units or individuals that drive can park at the terminal. Parking will be anywhere between \$16 and \$20 per day, with no weekly rate. Free parking is available (no security is provided) in the parking lot which serves the Ports O' Call restaurant, about 2 miles Northwest of the terminal. Drivers can arrange with each other to carpool from there to the Terminal.

Terminal Location and Time:

All units load the boat from San Pedro, Berth 85 (next to the USS Iowa) at 7:30 AM on Sunday, August 6, 2023. Please note there will be other Scouts BSA units as well as High Adventurers coming out with your Packs and Dens.

Dress Code:

We ask that all BSA members are in Field (Class "A") Uniforms for the duration of travel to and from Camp Emerald Bay as well as during dinner. Pack Class B (Activity Uniforms) can be worn throughout all other times while at camp.

Boat Details:

All boats are Coast Guard certified passenger vessels that make for a quick, clean, and safe journey. Participants may be brought directly to the Emerald Bay dock. We ask that all Scouts listen to instructions over the camp P.A. system and assist us in the unloading of gear.

Luggage:

We highly recommend all participants use a duffel bag no larger than 14" X 36" at a maximum weight of 50 lbs. Please remember that others will be handling your bags to unload them from the boat. Any breakable items should be kept in a separate carry-on item. Please do not tie anything to your bag or tie any bags together as it could harm those who are unloading the luggage. We request that troops mark all luggage with their Troop Number and Council initials on duct tape, so it is easy to identify the bags. Please make the markings large and obvious.

What to Expect

The adventure continues the second you step off the boat at Emerald Bay. The first day's activities will set the tone for your Pack's week at camp. Make sure to ask plenty of questions and communicate with your Rangers so they can make your experience here one you won't forget.

Unloading the Boat:

Staff will gather your pack as you exit the docks and walk you through the process of unloading gear. All gear will be carried onto the Parade Ground and dropped off at Pack Signs. It is imperative that everyone has their gear labeled with their Pack number.

Camp Sites:

All located along both sides of the main camp road in a beautiful valley setting. Each campsite is equipped with tents and cots for all attendees, a picnic table, bulletin board, and some form of shade.

Sunday can be a long day and you will be in the sun quite a bit. Be sure to keep Scouts well hydrated and help remind everyone that sunscreen will be an important safety tool throughout your stay at camp!

Safety Orientation:

After moving into your campsite, your Pack will gather with the rest of camp for a safety orientation with our Camp Director & Camp Staff. Your pack will be assigned a Ranger, or Troop Guide, to work with the den leaders to ensure your pack gets the most out of their Emerald Bay experience.

Swim Checks:

Will be facilitated for each pack at a specified time Friday Morning. Be sure to arrive at the waterfront before your assigned time to keep the morning running smoothly. Scouts and Scouters should be in their bathing suits and have a towel. Goggles are allowed; however, fins and snorkels are not.

Emergency Procedures

Fire and Lost Bather Drill (LBD)

Signal—a series of 2 to 5 second wails from the camp siren All clear—A single long wail on the camp siren

Just as we will practice in the Emergency Drill, at the sounding of the siren all scouts and leaders will report to the parade ground quickly and safely. Once each unit has assembled in a line the Cubmaster or Den Chief will report their attendance to the designated staff member. All units will remain on the parade ground until the ALL CLEAR has been sounded.

Major Accidents and Emergencies:

In the event of a major accident, health-related emergency, or serious illness please report the incident to the nearest camp staff member. Be as specific as possible and relay only factual, pertinent information. If the emergency occurs during the night, please go to the Camp Director's house or any staff housing to seek assistance.

Water Emergencies:

If an emergency occurs on the water, please come back to the dock and notify the closest staff member. If unable to return to the dock contact the closest boat and have them report to camp via phone or on marine channel 68.

Camp Emerald Bay's remote location causes approximately a 15-30-minute delay for EMS response. The closest hospital is 30-45 minutes by helicopter and up to 90 minutes by boat. The Emerald Bay Health Lodge is staffed by a volunteer physician who is on call 24 hours a day to assist in case of an emergency. The physician will also hold set office hours after breakfast and dinner for all non-emergent conditions but should not be considered a substitute for troop first aid.

In the event of an extreme emergency or severe injury the camp has an agreement with the hospital in Avalon and the L.A. County paramedic and lifeguards located in nearby Two Harbors. With their help we are able to evacuate injured parties to Avalon or, if necessary, helicopter them to a mainland health center for emergency treatment. **Phone: For Emergencies Only—310-510-1795**

This number is not for reaching troops or troop members except during emergencies. Phone service will be made available for Pack Leaders upon request.

Dining Hall Procedures

The central dining hall at Camp Emerald Bay can feed over 800 people; please help us by following these procedures to ensure a safe and efficient mealtime.

Waiters—Pack waiters are an important part of meals at Emerald Bay and a lesson in service to others while at camp. Waiters are responsible for setup before and cleaning after each meal. Please send 1-2 waiters per pack to the dining hall twenty minutes before each meal; all waiters check in with the Dining Hall Manager upon arrival and out before dismissal.

Announcements—Please ensure your pack assembles at least five minutes prior to listed mealtimes for announcements, colors (breakfast and dinner), and grace.

Grace— Grace is said at each meal, scouts will have an opportunity to volunteer and lead the entire camp.

Colors— As a camp we will gather to post and retire the colors each day before breakfast and before dinner.

Entry—The Camp Emerald Bay Dining Hall Manager will call units in immediately following grace. We try to be fair to everyone on order of entry, so no troop should ever be always first or always last. Please address any concerns to the Dining Hall Manager or, if the problem persists, the Emerald Bay Program Director. Two hand sanitizing stations are provided upon entry. We will ask each participant to make use of these before entering for each meal.

Leaving the Table—Once Cub Scouts have finished eating their food, they are to clean up their area.

Uniform—Please make sure all Scouts wear their field uniform for dinner.

Dietary Restrictions—Please fill out a [Special Request Form](#) and contact the Camp Director with any dietary restrictions at least 2 weeks in advance to your arrival to camp at Linnea.Heinstedt@Scouting.org.

Mail Service

One of the best parts of the camp experience for all Scouts is receiving mail and care packages from home. Very little mail is delivered directly to camp so our staff will pick mail up each day and have it ready for your pack by 4:00 PM. All mail must be picked up by an Adult Leader at our Purser (Camp Office).

Outgoing mail is to be deposited in the mailbox at the Purser's Office no later than 11:30 AM each day.

Mailing Address:

(Name of person) Troop #, Council,
Week # Camp Emerald Bay, B.S.A.
P.O. Box 5066 Avalon, CA 90704-5066

U.P.S, DHL, and Fedex Air delivery for packages:

(Name of person) Troop #, Council,
Week # Camp Emerald Bay, B.S.A.
1 Cove Road Avalon, CA 90704-5066

Note: Mail sent to Catalina Island by U.S. Postal Service, including Express Mail, takes 1-2 days longer than normal. For faster service please use UPS or FedEx Air. We recommend that if you are to send mail to your scout you do so the Tuesday before the expected arrival of your scout.

Ship's Store

The Emerald Bay Ship's Store is your one stop shop for all your camp needs. From snacks, drinks, and candy to camping sundries, Scouting supplies, and souvenirs the Ship's Store has everything you need to make your stay at camp a memorable one. In addition, the Ship's Store provides rental locks, and lanterns to help make your week a success.

We recommend that Scouts bring between \$25 and \$50 each to pay for souvenirs, snacks, supplies, and gear rentals during the week. Many packs have an adult leader supervise a banking system to help Scouts control their spending. While we have no requirements for the use of a banking system it is recommended. The camp has

lockers available for troop use as well as locking boxes that can be checked out free-of-charge from the Ship's Store. Please use only one locker per troop.

Camp Expectations

Every community has a set of standards to function safely and comfortably while encouraging a fun learning environment. Below are important points to keep in mind while at camp.

Uniform: The uniform helps to establish a sense of belonging and a certain measure of safety in the camp environment. As such, Scouts and leaders must wear the field uniform for evening colors and the activity uniform for breakfast and lunch. The activity uniform can be any Scout t-shirt and shorts. During the day all Scouts are requested to wear a Scout shirt. Open-toed sandals, while not suggested, can be worn during the day for waterfront activities.

Buddy System: Everyone must follow the Buddy System while in and out of camp. Guests should have a buddy for all activities and may be asked to return to their campsite if found without a buddy.

Honor Box: Two Honor Boxes exist at Camp Emerald Bay; one at the PURSER'S OFFICE and the other at the entrance to the WATERFRONT. These boxes are used as camp Lost and Found. Please turn in any found items to these areas. Valuable or delicate items should be turned in to the Ship's Purser next to the Ship's Store. Note: We do not keep any lost and found items at the end of the summer.

Hazing: Hazing is prohibited both at Camp Emerald Bay and by law. Defined as any action taken or situation created which recklessly or intentionally endangers the mental or physical health or safety of any person or which willfully destroys or removes public or private property in order to initiate, admit into, or affiliate a person with an organization or membership; hazing will not be tolerated at Camp Emerald Bay and may be grounds for immediate dismissal from Camp.

Off-Limits Areas: We ask that all attendees of Emerald Bay avoid certain areas of camp. Those areas include:

- Staff areas: lounge, cabins, laundry area.
- Any area when designated as closed: Waterfront, Pennington Marine Science Center, Field Sports.

- Other troop campsites: please only send an SPL or adult into another campsite if necessary.
- Adult and Scout showers are labeled and to be kept separate.
- The camp Water Tank and helipad is strictly off-limits.
- The camp maintenance yard and the wash area (unless with a class).

Damaged Property: A pack will be charged for any equipment its members damage or destroy. When the week begins camp commissioners inspect, circle, and initial all new rips and holes in tents. At the end of the week camp commissioners will again come through campsites to inspect for any new damages. These damages will be recorded, and the unit will be charged the full cost of the tent. We recommend you report any damages directly to camp staff within 24 hours of your arrival.

Cleanliness: Please help us to keep camp clean. Packs are responsible to keep their campsite, tent platforms, and other used areas clean throughout your stay. Please make sure Scouts use trash cans and recycle when possible. For any major cleanliness issues please contact the maintenance crew or a staff member as soon as possible.

Cell Phones, Pagers and Walkie-Talkies: We recommend leaving cell phones off and stored safely in the Troop locker or lock boxes. Scouts will be asked to put any such devices away by the Emerald Bay staff. For adults, if you maintain possession of your cell phones, please keep it on silent or vibrate if you are near camp programming.

Smoking Area: Smoking is absolutely forbidden for any Scouts in camp. Adult smokers may partake in one area of camp only. This area will be designated during the Opening Leader Meeting, and we ask that you help us maintain vigilance. EMERALD BAY IS AN EXTREME FIRE DANGER ZONE AND WE ASK EVERYONE'S HELP IN MINIMIZING RISK. You can do so by ensuring all who smoke do so only in the designated area.



**EMERALD BAY
ASSOCIATION**

Welcome to the Emerald Bay Association!

The Emerald Bay Association is an all-volunteer, independent non-profit organization whose mission is to provide Camp Emerald Bay with volunteer, material, and financial support through the fellowship of current and former staff, scoutmasters, campers, and friends of the camp.

In recent years, we have supported Emerald Bay with various capital improvement projects, including the new Campfire Circle, docks at the waterfront, tents with platforms cots and mattresses, contributions towards the new Rifle Range, and purchasing mountain bikes and kayaks.

We also hold several fellowship events throughout the year, such as the summer reunion and our spring wine tasting event, fall barbeque, winter ski trip, SCUBA dive events, -- and we send out "The Emerald Bay Chronicle," our quarterly newsletter.

To learn more, please visit our website at www.emeraldbayalumni.org.

For ongoing updates, become a "fan" on Facebook at www.facebook.com/emeraldbayalumni.

Finally, please join our mailing list at eba.donortools.com.

We hope you and your troop have a terrific time at Emerald Bay this summer!